

**COMPANY REGISTRATION NUMBER 2939840**

**THE NEUROLOGICAL ALLIANCE  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
30 JUNE 2012**

**Charity Number 1039034**

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chartered tax advisers

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**THE NEUROLOGICAL ALLIANCE**  
**FINANCIAL STATEMENTS**  
**YEAR ENDED 30 JUNE 2012**

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**THE NEUROLOGICAL ALLIANCE**  
**LETTER FROM CHAIR AND CHIEF EXECUTIVE**  
**YEAR ENDED 30 JUNE 2012**

Dear Members and Friends,

This is a really crucial time for neurology. Earlier this year we sat down with Sir David Nicholson, Chief Executive of the NHS Commissioning Board, to express our concern about the lack of a focus on neurology in both the NHS and social care system. He told us that neurology had not been a priority in recent years. This is in spite of the fact that care of neurology patients costs the NHS £4.3 billion a year, a figure that grew by 38% in real terms between 2006/7 and 2009/10. Due to the ongoing neglect of neurology, services for people with neurological conditions in 2012 continue to deliver poor outcomes for patients and poor value for money.

The Neurological Alliance is here to make sure that this changes. We want to see high quality services across England with commissioners accountable for making sure these services are in place and for delivering high quality care for everyone with a neurological condition.

Over the past 12 months we have been successful in raising the profile of neurology. We built an effective campaign around the Public Accounts Committee inquiry and report on neurology services, and we have taken every opportunity to champion their recommendations. We have campaigned for a strategic clinical network for neurology and were delighted when this was awarded. We have worked together to shape the NHS reform programme and by building on our strong network of contacts across Westminster, Whitehall and the NHS, we are poised to influence the new decision making structures that are emerging at a national and local level. So, this has been a productive year and we are positioned to be a strong and influential voice in the future.

The Alliance is a small umbrella organisation that relies on the commitment of its members to work together to deliver results. We are really grateful to all those members who have contributed in so many ways to our joint work. However, if we are to build on our achievements and really make a difference for people living with a neurological condition then we need to collaborate even more in the months ahead. If you are not a member, but share our determination to campaign for consistently high quality neurological care then please join us. If you are a member please look at how you can get more involved.

With very good wishes and thanks for your continued support.

**Steve Ford**  
**Chair, Board of Trustees**

**Arlene Wilkie**  
**Chief Executive**

**THE NEUROLOGICAL ALLIANCE**

**TRUSTEES ANNUAL REPORT**

**YEAR ENDED 30 JUNE 2012**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered charity name** The Neurological Alliance

**Charity registration number** 1039034

**Company registration number** 2939840

**Registered office** Dana Centre  
165 Queen's Gate  
London  
SW5 5HE

**Independent Examiner** A.G. Rich  
H.W. Fisher & Company  
Accountants  
Acre House  
11-15 William Road  
London  
NW1 3ER

**Accountants** Taylorcocks London LLP  
Chartered Accountants  
& Statutory Auditor  
Abbey House  
Hickleys Court  
South Street  
Farnham  
Surrey  
GU9 7QQ

**Bankers** CAF Bank Ltd  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4JQ

# THE NEUROLOGICAL ALLIANCE

## TRUSTEES ANNUAL REPORT

### YEAR ENDED 30 JUNE 2012

The Trustees present their report and Independently Examined financial statements for the Neurological Alliance for the year 1 July 2011 to 30 June 2012. The report and financial statements have been prepared in accordance with the Companies Act 2006 and the Charities Act 2011. The report and financial statements will be laid before the members of the charity at the Annual General Meeting to be held on 20 November 2012. In preparation of this report, the Trustees had regard for the Charity Commission guidance on public benefit. The Trustees are delighted to report that the year 2011-12 has been a successful one.

#### **1. Our objects**

Our principal objectives, as derived from the objects set out in our Articles of Association, are to advance the education of the public in all matters concerning neurological disorders by carrying out research and investigation into preventative procedures, treatment and the needs and care of persons affected by neurological conditions, and publishing the useful results thereof, and the relief of those persons in the United Kingdom of Great Britain and Northern Ireland who are receiving or have received treatment for neurological conditions.

We are the only collective voice for almost 80 national and regional brain and spine organisations working together to make life better for the eight million children, young people and adults in England with a neurological condition.

#### **2. What we set out to do in 2011-12**

We set out to fulfil our vision and mission: of a better quality of life for every person diagnosed with a neurological condition, and to raise awareness and understanding of neurological conditions to ensure that every person diagnosed with a neurological condition has access to high quality, joined up services and information from their first symptoms and throughout their life.

To achieve this, our strategy sets our four goals that guide our activities:

- Campaign for consistently high quality neurological care
- Link the whole neurological community
- Increase understanding of neurological conditions and of the lives of people with neurological conditions
- Execute effective governance and management and achieve more sustainable resourcing.

#### **Goal 1: To campaign for consistently high quality neurological care**

##### **We have been clear about our aspirations:**

- A national strategy for neurological conditions to ensure that weaknesses in neurological services are systematically addressed.
- A national clinical director for neurology to lead this work.
- Neurology given due consideration and clear representation on the new NHS. structures.
- A neurology advisory board to support the NHS Commissioning Board.
- Clinical Commissioning Groups (CCGs) working together where appropriate to achieve effective provision of specialist quality services.
- Establishment of NHS-managed neurological networks to provide expert guidance on best care practice for local commissioners.

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- Inclusion of neurology in the Commissioning Outcomes Framework (COF) and NICE quality standards to provide commissioners and clinicians with guideline standards for good care.
- A new social care settlement that is adequately resourced to ensure that unmet need is addressed and recognises the vital importance of integration within and between health and social care and incentivises multidisciplinary working.

#### **We have taken action and delivered results**

Our members' opinions and views are at the core of all that we do. Without their engagement we could not legitimately represent the views of those affected by neurological conditions. We engaged our members and expert friends, and used all relevant opportunities to voice our issues.

#### ***The Health and Social Care Bill***

We were very active during the progress of the Health and Social Care Bill; extensive meetings with representatives from both the Houses of Parliament resulted in two amendments tabled at report stage of the Bill, aimed at ensuring CCGs will be required to collaborate when commissioning services for people with less common conditions. Our members were also involved in informing '*From vision to action: making patient centred care a reality*', with the Richmond Group, which outlines how patient centred care can be taken forward in the transitional period of the NHS reform programme.

#### ***Results***

The amendments ensured a full debate around the need for CCGs to make appropriate commissioning arrangements for people with neurological conditions and resulted in the inclusion of a requirement for CCGs to have collaborative commissioning arrangements in place as a key criterion of the CCG authorisation process. Follow up meetings with both the Minister of State for Quality and the collaborative commissioning lead at the Department of Health have paved the way for the Alliance to help CCGs develop appropriate and equitable commissioning arrangements; we will do this in 2012-13 by supporting the development of guidance, quality standards and accountability frameworks and by promoting the assistance that the Regional Neurological Alliances (RNAs) can provide to commissioners.

#### ***The new NHS structures and systems***

We were also very active during the Public Accounts Committee (PAC) review of the National Audit Office '*Services for people with neurological conditions*' report, meeting with representatives from the PAC, Department of Health, the NHS Commissioning Board and various neurology relevant All Party Parliamentary Group chairs.

In addition we launched our first national campaign '*It's time for a better deal for neurology*'. Run as an e-campaign this resulted in a 400 per cent increase in hits to our website; over 1,400 sign-ups to the e-action, 78 per cent of MPs heard about our campaign and 92 signed our Early Day Motion calling for an outcomes strategy for neurology. We also secured coverage in the Lancet, BMJ, Kings Fund and national press.

We responded to the National Quality Board engagement exercise on the library of NICE Quality Standards NHS health care topics and the NICE consultation on the proposed indicators for the COF. We also responded to the Health Select Committee inquiry on NICE.

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We worked with our members and experts friends to produce reports:

- *'Thinking Ahead: The Case for a Strategic Clinical Network for Neurology'* with Neurological Commissioning Support. The report explores the case for a Strategic Clinical Network (SCN) for neurology against the seven criteria defined by the NHS Commissioning Board.
- *'Intelligent Outcomes: Applying the health and social care reforms to improve outcomes for people with neurological conditions'* with MHP Health Mandate, defines a range of outcomes that matter to people with neurological conditions and identifies how these could be integrated into the new quality and accountability architecture of the NHS.
- *'From vision to action: making patient-centred care a reality'* with the Richmond Group, which looks at how patient-centred care can be taken forward in the transitional period of the NHS reform programme.

We also responded to the Department of Health's Long Term Conditions Outcomes Strategy, the Rare Disease strategy consultation and the 'Caring for our future: shared ambitions for care and support' engagement exercise, and the mandate consultation.

#### *Results*

The Government formally responded to the PAC report on neurological services but committed to taking only a small number of the Committee's recommendations forward, including that the Department of Health should develop a neurological data set to measure the effectiveness of services for people with neurological conditions.

NICE announced that it will be developing a number of new quality standards, including ones for (rarer) neurological problems, motor neurone disease, multiple sclerosis and Parkinson's. These join the list of neurological quality standards that had already been confirmed for development; headaches/migraine, epilepsy in children and adults and head injury. This is good news; however, there are real concerns about the development timetable and length of time it will take to create these and therefore the impact on those affected by neurological conditions.

The NHS Commissioning Board announced it will be establishing a strategic clinical network (SCN) for neurological conditions, dementia and mental health. The SCN is one of only four SCNs announced, with the other three allocated to cancer, maternity and children's services, and cardiovascular disease. This will ensure that there will be NHS funded and administered networks across England dedicated to enhancing services for all people with neurological conditions.

#### **Goal 2: Link the whole neurological community**

##### **Our views are informed by our members and experts**

This year we worked more closely than ever with our members to make sure we represented the views of those with affected by neurological conditions. We have also consulted widely outside the membership, for example with the neurology National Leadership Group, and both clinical network and neurology outcomes reference groups. The objective has also been realised in our consultation work and in the development of our recent publications.

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#### **Providing useful resources for member organisations**

As we have expanded our policy work, we have been able to provide the membership with more information on national policy progression. An email every month not only updates members on our work but also directs them to briefing documents on our website and links to consultations that they might wish to get involved in. With the launch of our 'better deal' campaign we provided members with the opportunity to get involved (in the campaign) and produced a campaigning tool kit for our RNAs.

We also developed a regional group toolkit for our regional groups. This toolkit includes guidance on how to form a group, roles and responsibilities of its management committee, how to become a charity, including a Charity Commission approved model constitution, and guidance about becoming a company.

In addition, we gathered information on the work and achievements of our RNAs and published the document *Stronger Together*. This highlights the benefits to commissioners, clinicians and GPs of working with RNAs.

#### **Developing our network of local and regional alliances**

The Trustees approved the Regional Steering Group proposal that our regional development work continues as one of our key aims to improve services for those affected by a neurological condition. The Group has developed a three year proposal, with six key aims which will be delivered by a proposed team of three:

1. Support the development of an RNA in each county in England
2. Work with each new group for first 12 months
3. Develop mentoring programme to support the RNAs
4. Continue to increase awareness of and encourage participation in the RNAs amongst the Alliance membership
5. Develop the Regional Network
6. Work with the regional groups to provide them with the tools to influence and campaign locally.

#### **Goal 3: Increase understanding of neurological conditions and of the lives of people with neurological conditions**

##### **Presenting at meetings and conferences**

There have been many opportunities to inform people of what we do and the issues faced by those with neurological conditions.

Our members have offered us opportunities to attend and speak at their meetings and conferences. The Association of British Neurologists, for example, gave us a stand at their annual conference where we were able to meet and canvass the opinions of hundreds of neurologists and also raise awareness of neurological conditions. Steve Ford presented at the October session on the '*Local adult neurology services for the next decade*' report of the Royal College of Physicians and Association of British Neurologists. We also presented at the Action Duchenne international conference; the Cavernoma Alliance UK annual meeting; Hampshire Neurological Alliance AGM; and the joint CAN-DO and Neurology Commissioning Support (NCS) neurology awareness event at the Eden Project.

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Our policy work has also given us opportunities to raise the profile of neurology among Members of Parliament and representatives within the Department of Health, the NHS Commissioning Board and NICE. NCS also invited us to present at their 'get e-QIPPed for neurology' meetings, attended by CCG representatives and patient organisations.

Another exciting opportunity arose in the form of a debate on neurological conditions in the House of Lords tabled by Lord Dubs, providing us with the opportunity to raise the profile of neurological conditions and issues within the House of Lords.

#### **Goal 4: Execute effective governance and management and achieve more sustainable resourcing of The Neurological Alliance**

##### **Update of our affiliate membership agreement**

To ensure our affiliate RNA members are able to undertake legal activities associated with membership, and so that there is a clear distinction between the Alliance and its regional groups, we agreed with the RNAs that they will sign up to the new membership agreement which has been developed this year. We have also re-launched our affiliate programme; our aim is to increase our groups and network reach in the next year.

##### **Long term financial sustainability**

A fundraising sub-committee of the Trustees was formed in 2011 to guarantee the long term sustainability of the Alliance. The committee members are Phil Lee (Epilepsy Action), Sue Millman (Ataxia UK), Paul Jackson-Clarke (Parkinson's UK) and Arlene Wilkie.

The committee has been delegated the responsibility of developing and implementing a fundraising strategy. The priorities for 2012-14 will be to raise funds to 1) support the regional development work and 2) increase funding for our core activities and 3) raise funds for priority projects.

We will continue to work toward achieving our four goals in 2012-13, with key priorities around:

- a. Influencing health and social care policy
- b. Increasing awareness of neurological conditions
- c. Developing our regional impact

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### 3. Our structure, governance and management

#### 3.1 Trustees selection

We are governed by a Board of Trustees, made up of a minimum of three and a maximum of 13 people nominated and elected by our members, and recommended by our Trustees.

In advance of each Annual General Meeting (AGM), all members are invited to send in their nominations for the Board. Details of the Trustee candidates are then circulated to all members and votes are made by ballot at the AGM or sent in advance to the Chair using a proxy form; each member organisation is entitled to one vote, placed at the AGM.

After completing a three year term, each Trustee will stand down from the Board. Trustees who have completed only one term may stand for re-election; those who have served two consecutive terms must stand down for one year before they may stand again for the Board.

In joining the Alliance Board, all new Trustees undertake a tailored induction programme. The Trustees, who are also directors for the purpose of the Companies Act, and who served during the year are listed on page 13.

The Board has established three sub committees each with specific functions:

- The Human Resources Committee advises the Trustees and the Alliance on all matters relating to Human Resources, including recruitment and development of staff
- The Regional Development Project Steering Group advises the Trustees on all matters relating to our work with the Regional Neurological Alliances
- The Fundraising Advisory Committee advises the Trustees on all matters relating to our fundraising strategy.

#### 3.2 Structure

We are a company limited by guarantee (no 2939840) and a registered charity (no 1039034). We are governed by Articles of Association and Byelaws (both of which were updated in 2011). Our main activity is to secure the highest standards of care and treatment for every person affected by a neurological condition.

Our Board of Trustees is responsible for our governance and strategy and meets every quarter. Our Chief Executive is responsible for implementing the strategy and reports on its progress at the Board meetings. The Chief Executive reports directly to and is supervised by the Chair. They speak and meet regularly to discuss Alliance business.

Communication, both formal and informal, between Trustees and staff is frequent and effective.

##### 3.2.1 Staff 2011-12

|                |  |
|----------------|--|
| Arlene Wilkie  | Chief Executive and Company Secretary                        |
| Tahani Saridar | Communications and Membership Officer (resigned August 2012) |
| Lynda Poole    | Regional Development Officer                                 |
| Sally Percy    | Policy and Public Affairs Officer (appointed November 2011)  |

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### 3.2.2 Members

Full membership is currently open to national charities sharing the objectives of the Alliance, most of which are focused on particular neurological conditions. Affiliate membership is available to RNAs. Associate members are organisations which share the objectives of the Alliance, but are not charities or do not have as their principal objective supporting those with a neurological condition.

#### Full members

|  |  |
|--|--|
| Action Duchenne <sup>1</sup> .                               | <a href="http://www.actionduchenne.org">www.actionduchenne.org</a>   |
| Action for Dystonia, Diagnosis, Education and Research       | <a href="http://www.dystonia.co.uk">www.dystonia.co.uk</a>   |
| Action for M.E. <sup>1</sup> .                               | <a href="http://www.actionforme.org.uk">www.actionforme.org.uk</a>   |
| Alzheimer's Society  | <a href="http://www.alzheimers.org.uk">www.alzheimers.org.uk</a>   |
| Ataxia -Telangiectasia Society                               | <a href="http://www.atsociety.org.uk">www.atsociety.org.uk</a>   |
| Ataxia UK  | <a href="http://www.ataxia.org.uk">www.ataxia.org.uk</a>   |
| Batten Disease Family Association <sup>1</sup> .             | <a href="http://www.bdfa-uk.org.uk">www.bdfa-uk.org.uk</a>   |
| The Brain and Spine Foundation                               | <a href="http://www.brainandspine.org.uk">www.brainandspine.org.uk</a>                                       |
| Brain Research Trust   | <a href="http://www.brt.org.uk">www.brt.org.uk</a>   |
| Brain Tumour UK  | <a href="http://www.braintumouruk.org.uk">www.braintumouruk.org.uk</a>                                       |
| The British Polio Fellowship                                 | <a href="http://www.britishpolio.org.uk">www.britishpolio.org.uk</a>   |
| British Syringomyelia & Chiari Society, The Ann Conroy Trust | <a href="http://www.britishtsyringomyelia-chiarisociety.org">www.britishtsyringomyelia-chiarisociety.org</a> |
| CMT United Kingdom   | <a href="http://www.cmt.org.uk">www.cmt.org.uk</a>   |
| The Cure Parkinson's Trust                                   | <a href="http://www.cureparkinsons.org.uk">www.cureparkinsons.org.uk</a>                                     |
| Different Strokes  | <a href="http://www.differentstrokes.co.uk">www.differentstrokes.co.uk</a>                                   |
| The Dystonia Society   | <a href="http://www.dystonia.org.uk">www.dystonia.org.uk</a>   |
| Epilepsy Action  | <a href="http://www.epilepsy.org.uk">www.epilepsy.org.uk</a>   |
| Epilepsy Bereaved  | <a href="http://www.sudep.org">www.sudep.org</a>   |
| Epilepsy Society <sup>1</sup> .                              | <a href="http://www.epilepsysociety.org.uk">www.epilepsysociety.org.uk</a>                                   |
| FibroAction  | <a href="http://www.fibroaction.org">www.fibroaction.org</a>   |
| Fighting Strokes <sup>1</sup> .                              | <a href="http://www.fightingstrokes.org">www.fightingstrokes.org</a>   |
| Guillain-Barré Syndrome                                      | <a href="http://www.gbs.org.uk">www.gbs.org.uk</a>   |
| Headway  | <a href="http://www.headway.org.uk">www.headway.org.uk</a>   |
| Hemihelp <sup>3</sup> .                                      | <a href="http://www.hemihelp.org.uk">www.hemihelp.org.uk</a>   |
| Huntington's Disease Association <sup>2</sup> .              | <a href="http://www.hda.org.uk">www.hda.org.uk</a>   |
| Joint Epilepsy Council of the UK and Ireland                 | <a href="http://www.jointepilepsycouncil.org.uk">www.jointepilepsycouncil.org.uk</a>                         |
| Matthew's Friends  | <a href="http://www.matthewsfriends.org">www.matthewsfriends.org</a>   |
| The Migraine Trust   | <a href="http://www.migrainetrust.org">www.migrainetrust.org</a>   |
| Motor Neurone Disease Association                            | <a href="http://www.mndassociation.org">www.mndassociation.org</a>   |
| Multiple Sclerosis Society                                   | <a href="http://www.mssociety.org.uk">www.mssociety.org.uk</a>   |
| Multiple Sclerosis Trust                                     | <a href="http://www.mstrust.org.uk">www.mstrust.org.uk</a>   |
| Multiple System Atrophy Trust                                | <a href="http://www.msatrust.org.uk">www.msatrust.org.uk</a>   |
| Myasthenia Gravis Association                                | <a href="http://www.mgauk.org">www.mgauk.org</a>   |
| Narcolepsy UK <sup>2</sup> .                                 | <a href="http://www.narcolepsy.org.uk">www.narcolepsy.org.uk</a>   |

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|                                     |  |
|-------------------------------------|--|
| National ME Centre                  | <a href="http://www.nmec.org.uk">www.nmec.org.uk</a>                                     |
| National Tremor Foundation          | <a href="http://www.tremor.org.uk">www.tremor.org.uk</a>                                 |
| The Nerve Centre Kirklees           | <a href="http://www.thenervecentrekirklees.org.uk">www.thenervecentrekirklees.org.uk</a> |
| Neurosupport                        | <a href="http://www.neurosupport.org.uk">www.neurosupport.org.uk</a>                     |
| Pain Concern                        | <a href="http://www.painconcern.org.uk">www.painconcern.org.uk</a>                       |
| Parkinson's UK                      | <a href="http://www.parkinsons.org.uk">www.parkinsons.org.uk</a>                         |
| Polio Survivors Network             | <a href="http://www.poliosurvivorsnetwork.org.uk">www.poliosurvivorsnetwork.org.uk</a>   |
| The PSP Association                 | <a href="http://www.pspeur.org">www.pspeur.org</a>                                       |
| Royal Hospital for Neuro-disability | <a href="http://www.rhn.org.uk">www.rhn.org.uk</a>                                       |
| The Shane Project <sup>2</sup> .    | <a href="http://www.shaneproject.org.uk">www.shaneproject.org.uk</a>                     |
| Shine <sup>2</sup> .                | <a href="http://www.shinecharity.org.uk">www.shinecharity.org.uk</a>                     |
| Speakability                        | <a href="http://www.speakability.org.uk">www.speakability.org.uk</a>                     |
| The Stroke Association              | <a href="http://www.stroke.org.uk">www.stroke.org.uk</a>                                 |
| Sue Ryder                           | <a href="http://www.suerydercare.org">www.suerydercare.org</a>                           |
| Tourettes Action                    | <a href="http://www.tourettes-action.org.uk">www.tourettes-action.org.uk</a>             |
| Transverse Myelitis Society         | <a href="http://www.myelitis.org.uk">www.myelitis.org.uk</a>                             |
| Trigeminal Neuralgia Association UK | <a href="http://www.tna.org.uk">www.tna.org.uk</a>                                       |
| The Tuberous Sclerosis Association  | <a href="http://www.tuberous-sclerosis.org">www.tuberous-sclerosis.org</a>               |
| UK Acquired Brain Injury Forum      | <a href="http://www.ukabif.org.uk">www.ukabif.org.uk</a>                                 |

#### Reciprocal members

|                                  |  |
|----------------------------------|--|
| National Voices                  | <a href="http://www.nationalvoices.org.uk">www.nationalvoices.org.uk</a> |
| Specialised Health Care Alliance | <a href="http://www.shca.info">www.shca.info</a>                         |

#### Associate members

|  |  |
|--|--|
| Aerotoxic Association <sup>1</sup> .     | <a href="http://www.aerotoxic.org">www.aerotoxic.org</a>   |
| Association of British Neurologists      | <a href="http://www.theabn.org">www.theabn.org</a>   |
| British Paediatric Neurology Association | <a href="http://www.bpna.org.uk">www.bpna.org.uk</a>   |
| Cavernoma Alliance                       | <a href="http://www.cavernoma.org.uk">www.cavernoma.org.uk</a>   |
| The Encephalitis Society                 | <a href="http://www.encephalitis.info">www.encephalitis.info</a>   |
| Forward M.E. <sup>1</sup> .              | <a href="http://www.forward-me.org.uk">www.forward-me.org.uk</a>   |
| Glenside Manor                           | <a href="http://www.glensidemanor.co.uk">www.glensidemanor.co.uk</a>   |
| Independent Healthcare Advisory Services | <a href="http://www.independenthealthcare.org.uk">www.independenthealthcare.org.uk</a>   |
| PJ Care Limited                          | <a href="http://www.pjcare.co.uk">www.pjcare.co.uk</a>   |
| QEF Neuro Rehabilitation                 | <a href="http://www.qef.org.uk/our-services/neuro-rehabilitation-services">www.qef.org.uk/our-services/neuro-rehabilitation-services</a> |

#### Affiliated Regional Neurological Alliances

|   |  |
|---|--|
| Buckinghamshire Association of Neurological Organisations | <a href="http://www.bucksvoice.net/bano">www.bucksvoice.net/bano</a>                                 |
| Cornwall Alliance of Neuro-Domain Organisations           | <a href="http://candoweb.org">http://candoweb.org</a>  |
| Gloucestershire Neurological Alliance                     | <a href="http://www.glosna.org.uk">www.glosna.org.uk</a>   |
| Greater Manchester Neurological Alliance                  | <a href="http://www.gmneuro.org.uk">www.gmneuro.org.uk</a>   |
| Hampshire Neurological Alliance                           | <a href="http://www.hantsneuroalliance.hampshire.org.uk">www.hantsneuroalliance.hampshire.org.uk</a> |

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|  |  |
|--|--|
| Hounslow and Richmond Neurological Partnership                     |  |
| Lancashire and South Cumbria Neurological Alliance                 | <a href="http://www.lascna.co.uk">www.lascna.co.uk</a>   |
| Lincolnshire Neurological Alliance                                 | <a href="http://www.lincolnshire-neurological-alliance.org.uk">www.lincolnshire-neurological-alliance.org.uk</a> |
| London Neurological Alliance                                       |  |
| Merseyside and Cheshire NA   | <a href="http://www.neurosupport.org.uk">www.neurosupport.org.uk</a>   |
| Northern Neurological Alliance                                     | <a href="http://www.na-na.org.uk">www.na-na.org.uk</a>   |
| Oxfordshire Neurological Alliance                                  |  |
| Sandwell Neurological Alliance <sup>2.</sup>                       |  |
| South West Alliance of Neurological Organisations                  | <a href="http://www.swano.org">www.swano.org</a>   |
| Swindon and Wiltshire Neurological Alliance                        | <a href="http://www.swna.org.uk">www.swna.org.uk</a>   |
| Tees Valley, Durham, and North Yorkshire                           | <a href="http://www.na-na.org.uk">www.na-na.org.uk</a>   |
| West Berkshire Neurological Alliance                               | <a href="http://www.wbna.org.uk">www.wbna.org.uk</a>   |
| Yorkshire and Humberside Association of Neurological Organisations |  |

<sup>1.</sup> New members in 2011-12

<sup>2.</sup> Ceased members in 2011-12

<sup>3.</sup> New members in the first quarter of 2012-13

### 3.3 Risk management

The Trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to major risks. A risk management strategy, reviewed annually, is in place.

### 4. Public benefit

Our work benefits people affected by a neurological condition and those who represent them. Section 1 of this report, *Our objects*, and section 2, *Our work in 2011-12*, set out our objectives and report on our activities and successes in the year to 30 June 2012. Section 3, *Our key plans*, explains our plans for the current financial year.

The Trustees consider that they have complied with their duty in s4 of the Charities Act 2011 to have due regard to the guidance on public benefit published by the Charity Commission. The Trustees have considered this matter and concluded:

- That the aims of the organisation continue to be charitable
- That the aims and the work done give identifiable benefits to the charitable sector and both indirectly and directly to individuals in need
- That the benefits are for the public, are not unreasonably restricted in any way and certainly not by ability to pay
- That there is no detriment or harm arising from the aims or activities.

# THE NEUROLOGICAL ALLIANCE

## TRUSTEES ANNUAL REPORT

YEAR ENDED 30 JUNE 2012

### 5. Reference and administrative details

The Alliance is a registered charity (1039034) and company limited by guarantee (2939840) registered in England. The Alliance's registered office is the Dana Centre, 165 Queen's Gate, London SW7 5HD.

#### 5.1 Trustees 2011-12 and the nominating organisation

|                     |  |
|---------------------|--|
| Steve Ford          | Parkinson's UK (Chair)   |
| Sue Millman         | Ataxia UK (Vice-Chair)   |
| Simon Gillespie     | MS Society (Treasurer)   |
| Jon Barrick         | The Stroke Association (appointed 22 November 2011)            |
| Maureen Kelly       | Neurosupport   |
| Andrew Ketteringham | Alzheimer's Society (resigned 19 July 2012)                    |
| Philip Lee          | Epilepsy Action  |
| Farah Nazeer        | Motor Neurone Disease Association (appointed 22 November 2011) |
| Nicola Russell      | MS Trust   |
| Angus Somerville    | Royal Hospital for Neuro-disability                            |
| Russell Stronach    | Northern Neurological Alliance (resigned 22 November 2011)     |
| Amanda Swain        | UKABIF (appointed 22 November 2011)                            |
| Sharon Wood         | Joint Epilepsy Council   |

#### 5.2 Professional advisors

|                       |  |
|-----------------------|--|
| Bankers               | <a href="#">CAF Bank Ltd</a> , PO Box 289, West Malling, Kent ME19 4TA                     |
| Accountants           | Taylorcocks London LLP, Abbey House, Hickleys Court, South Street, Farnham, Surrey, GU97QQ |
| Independent Examiners | <a href="#">HW Fisher &amp; Company</a> , Acre House, 11-15 William Road, London NW1 3ER   |

## 6. Finances

### 6.1 Investment

Article 5.1.23 empowers the Alliance, with advice from a financial expert, to invest the funds of the Alliance as it sees fit, with consideration of the the suitability of investments and the need for diversification.

### 6.2 Subscriptions

Subscription rates are determined by organisational income for full members and associates, and at a fixed sum for all affiliate members. As in previous years, for 2011-12 Trustees agreed to raise subscription rates in line with RPI, at 5.5% in April 2011.

### 6.3 Reserves policy

The Trustees ensure that the level of free reserves of the charity will be equal to a sum that represents:

- No less than three months of the planned expenditure for the forthcoming year
- No more than 12 months of the planned expenditure for the forthcoming year.

## **THE NEUROLOGICAL ALLIANCE**

### **TRUSTEES ANNUAL REPORT**

#### **YEAR ENDED 30 JUNE 2012**

The Trustees believe that unrestricted reserves should be at least at this level to ensure the charity can run efficiently and meet the needs of the members and beneficiaries. The total reserve funds as at 30 June 2012 represents five months of normal operation.

In setting this policy, the Trustees will also ensure that sufficient funding is available to fulfil all staff contracts and meet any statutory requirements if restricted funding for any staff position should be delayed or withdrawn.

#### **6.4 Financial position**

In 2011-12, the Neurological Alliance's funds continue to come from two main sources: membership subscriptions and grants from the Department of Health for specific projects. The largest proportion of the Alliance's core income continued to be from member subscriptions. Growth in membership and a 5.5% rise in subscription fees led to a 6.9% increase in subscription income from 2010-11 (2011-12: £57,469, 2010-11: £53,743). The Alliance received income from three grants from the Department of Health, with income from this source totalling £133,625 in 2012-12 (2010-11: £139,515):

- A Third Sector Investment Programme Manifesto Grant to promote equitable access to high-quality, joined-up services for those with a neurological condition from 2010-13 (2011-12: £84,875).
- A three year Third Sector Investment Programme Strategic Partnership grant for national work from 2009-2012 (2011-12: £11,250). This grant came to an end in 2011/12.
- A three-year Section 64 funding grant allowing the Alliance to develop an England-wide network of Regional Neurological Alliances (2011-12: £37,500).

#### **6.5 Independent Examiners**

H.W. Fisher and Company continues as the organisation's Independent Examiner and a resolution proposing its reappointment will be put to the Annual General Meeting.

#### **6.6 Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

On behalf of the Board of Trustees

**Steve Ford**  
**Chair, Board of Trustees**

**Date:**

**THE NEUROLOGICAL ALLIANCE**  
**INDEPENDENT EXAMINERS REPORT**  
**YEAR ENDED 30 JUNE 2012**

I report on the accounts of the Neurological Alliance for the year ended 30 June 2012, which are set out on pages 17-23.

**Respective responsibilities of Trustees and examiner**

The Trustees (who are also directors of the Neurological Alliance for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out below.

**Independent examiner's statements**

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
  - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A G Rich  
Chartered Accountant  
C/o H W Fisher & Company Accountants  
Acre House  
11-15 William Road, London, NW1 3ER

Dated:

**THE NEUROLOGICAL ALLIANCE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE  
INCOME AND EXPENDITURE ACCOUNT)**

**YEAR ENDED 30 JUNE 2012**

|   | Note     | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total Funds<br>2012<br>£ | Total Funds<br>2011<br>£ |
|---|----------|----------------------------|--------------------------|--------------------------|--------------------------|
| <b>INCOMING RESOURCES</b>                             |          |                            |                          |                          |                          |
| Incoming resources from generating funds:             |          |                            |                          |                          |                          |
| <b>Voluntary income</b>                               | <b>2</b> |                            |                          |                          |                          |
| Donations   |          | 64                         | -                        | 64                       | -                        |
| Dept of Health Grants                                 |          | -                          | 133,625                  | 133,625                  | 139,515                  |
| <b>Activities for generating funds</b>                |          |                            |                          |                          |                          |
| Subscriptions   |          | 57,469                     | -                        | 57,469                   | 53,743                   |
| <b>Investment income</b>                              | <b>3</b> | 229                        | -                        | 229                      | 147                      |
| <b>Miscellaneous</b>                                  |          | 1,000                      | -                        | 1,000                    | -                        |
| <b>TOTAL INCOMING RESOURCES</b>                       |          | <b>58,762</b>              | <b>133,625</b>           | <b>192,387</b>           | <b>193,405</b>           |
| <b>RESOURCES EXPENDED</b>                             |          |                            |                          |                          |                          |
| Charitable activities                                 | 4        | 67,148                     | 112,225                  | 179,373                  | 118,138                  |
| Governance costs                                      | 4        | 14,072                     | -                        | 14,072                   | 2,058                    |
| <b>TOTAL RESOURCES EXPENDED</b>                       |          | <b>81,220</b>              | <b>112,225</b>           | <b>193,445</b>           | <b>120,196</b>           |
| <b>NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR</b> |          |                            |                          |                          |                          |
|   |          | <b>(22,458)</b>            | <b>21,400</b>            | <b>(1,058)</b>           | <b>73,209</b>            |
| <b>Transfers between funds</b>                        |          | <b>20,939</b>              | <b>(20,939)</b>          | <b>-</b>                 | <b>-</b>                 |
| <b>RECONCILIATION OF FUNDS</b>                        |          |                            |                          |                          |                          |
| Total funds brought forward                           |          | <b>50,883</b>              | <b>115,238</b>           | <b>166,121</b>           | <b>92,912</b>            |
| <b>TOTAL FUNDS CARRIED FORWARD</b>                    |          | <b>49,364</b>              | <b>115,699</b>           | <b>165,063</b>           | <b>166,121</b>           |

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared. It also complies with the requirements for an income and expenditure account under the Companies Act 2006.

All of the above amounts relate to continuing activities.

**The notes on pages 19 to 23 form part of these financial statements.**

# THE NEUROLOGICAL ALLIANCE

## BALANCE SHEET

30 JUNE 2012

|   | Note | 2012<br>£       | 2011<br>£   |
|---|------|-----------------|-------------|
| <b>FIXED ASSETS</b>                                   |      |                 |             |
| Tangible assets                                       | 7    | -               | -           |
| <b>CURRENT ASSETS</b>                                 |      |                 |             |
| Debtors   | 8    | 903             | 13,837      |
| Cash at bank  |      | 208,393         | 197,134     |
|   |      | <hr/>           | <hr/>       |
|   |      | 209,296         | 210,971     |
| <b>CREDITORS: Amounts falling due within one year</b> | 9    | <b>(44,233)</b> | (44,850)    |
|   |      | <hr/>           | <hr/>       |
| <b>NET CURRENT ASSETS</b>                             |      | <b>165,063</b>  | 166,121     |
|   |      | <hr/>           | <hr/>       |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>          |      | <b>165,063</b>  | 166,121     |
|   |      | <hr/>           | <hr/>       |
| <b>NET ASSETS</b>                                     |      | <b>165,063</b>  | 166,121     |
|   |      | <hr/> <hr/>     | <hr/> <hr/> |
| <b>FUNDS</b>  |      |                 |             |
| Restricted income funds                               | 10   | 115,699         | 115,238     |
| Unrestricted income funds                             | 11   | 49,364          | 50,883      |
|   |      | <hr/>           | <hr/>       |
| <b>TOTAL FUNDS</b>                                    |      | <b>165,063</b>  | 166,121     |
|   |      | <hr/> <hr/>     | <hr/> <hr/> |

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 June 2012. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and if its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The Trustees approved the financial statements on 2012 and signed on its behalf by:

**Steve Ford**  
Chair, Board of Trustees

**Simon Gillespie**  
Treasurer, Neurological Alliance

Company Registration Number: 2939840

The notes on pages 19 to 23 form part of these financial statements.

**THE NEUROLOGICAL ALLIANCE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 30 JUNE 2012**

**1. ACCOUNTING POLICIES**

**Basis of preparation**

The accounts have been prepared under the historical cost convention. The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, '*Accounting and Reporting by Charities*', issued in March 2005 and the Companies Act 2006.

**Incoming resources**

Grants towards revenue expenditure and general donations are treated as income when they are receivable, and allocated over the period to which they relate.

**Resources expended**

Resources expended are included in the Statement of Financial Activities on an accruals basis inclusive of any VAT that cannot be recovered. Certain expenditure is directly attributable to specific activities and has been included in those cost categories. Where costs are attributable to more than one activity, those costs are apportioned on the basis of the time spent on those activities.

Governance costs are those incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

**Tangible fixed assets**

Tangible fixed assets are stated at cost less depreciation. All assets have been fully depreciated in previous years.

**Funds accounting**

Unrestricted funds are those funds that can be used in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds are those funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purpose.

**Income**

Income represents subscriptions, revenue grants and donations receivable.

**THE NEUROLOGICAL ALLIANCE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 30 JUNE 2012**

**2. VOLUNTARY INCOME**

|                                    | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total Funds<br>2012<br>£ | Total Funds<br>2011<br>£ |
|------------------------------------|----------------------------|--------------------------|--------------------------|--------------------------|
| <b>Donations</b>                   |                            |                          |                          |                          |
| Donations                          | 64                         | -                        | 64                       | -                        |
| <b>Grants receivable</b>           |                            |                          |                          |                          |
| Department of Health - Manifesto   | -                          | 84,875                   | 84,875                   | 70,325                   |
| Department of Health - Partnership | -                          | 11,250                   | 11,250                   | 20,690                   |
| Department of Health - S64         | -                          | 37,500                   | 37,500                   | 48,500                   |
|                                    | <u>64</u>                  | <u>133,625</u>           | <u>133,689</u>           | <u>139,515</u>           |

**3. INVESTMENT INCOME**

|                          | Total Funds<br>2012<br>£ | Total Funds<br>2011<br>£ |
|--------------------------|--------------------------|--------------------------|
| Bank interest receivable | <u>229</u>               | <u>147</u>               |

**4. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY**

|                    | Staff Costs<br>£ | Depreciation<br>£ | Other costs<br>£ | Total 2012<br>£ | Total Funds<br>2011<br>£ |
|--------------------|------------------|-------------------|------------------|-----------------|--------------------------|
| Policy Development | 86,342           | -                 | 25,883           | 112,225         | 70,882                   |
| Members Activities | 57,386           | -                 | 9,762            | 67,148          | 47,256                   |
|                    | <u>143,728</u>   |                   | <u>35,645</u>    | <u>179,373</u>  | 118,138                  |
| Governance         | -                | -                 | 14,072           | 14,072          | 2,058                    |
|                    | <u>143,728</u>   | -                 | <u>49,717</u>    | <u>193,445</u>  | <u>120,196</u>           |

**5. NET INCOMING RESOURCES FOR THE YEAR**

This is stated after charging:

|                             | 2012<br>£    | 2011<br>£ |
|-----------------------------|--------------|-----------|
| Staff pension contributions | 4,317        | -         |
| Depreciation                | -            | -         |
|                             | <u>4,317</u> | <u>-</u>  |

**THE NEUROLOGICAL ALLIANCE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 30 JUNE 2012**

**6. STAFF COSTS AND EMOLUMENTS**

**Total staff costs were as follows:**

|                       | <b>2012</b>           | 2011          |
|-----------------------|-----------------------|---------------|
|                       | <b>£</b>              | £             |
| Wages and salaries    | <b>129,180</b>        | 59,947        |
| Social security costs | <b>10,231</b>         | 5,396         |
| Other pension costs   | <b>4,317</b>          | -             |
|                       | <u><b>143,728</b></u> | <u>65,343</u> |

The average number of employees during the year was 4 (2011; 3).

No employee received remuneration of more than £60,000 during the year (2011 - Nil). No trustee received any emoluments in the year (2011: none). Trustees received out of pocket expenses of £846 (2011: £856) for travelling to board or trustee meetings. Trustees received further out of pocket expenses of £436 (2011: Nil) for travel & subsistence in relation to the S64 project.

**7. TANGIBLE FIXED ASSETS**

|                        | <b>Computer<br/>equipment<br/>£</b> | <b>Office<br/>equipment<br/>£</b> | <b>Total<br/>£</b> |
|------------------------|-------------------------------------|-----------------------------------|--------------------|
| <b>COST</b>            |                                     |                                   |                    |
| At 1 July 2011         | -                                   | <b>98</b>                         | <b>98</b>          |
| Additions              | -                                   | -                                 | -                  |
| <b>At 30 JUNE 2012</b> | <u>-</u>                            | <u><b>98</b></u>                  | <u><b>98</b></u>   |
| <b>DEPRECIATION</b>    |                                     |                                   |                    |
| At 1 July 2011         | -                                   | <b>98</b>                         | <b>98</b>          |
| Charge for the year    | -                                   | -                                 | -                  |
| <b>At 30 JUNE 2012</b> | <u>-</u>                            | <u><b>98</b></u>                  | <u><b>98</b></u>   |
| <b>NET BOOK VALUE</b>  |                                     |                                   |                    |
| <b>At 30 JUNE 2012</b> | <u>-</u>                            | <u>-</u>                          | <u>-</u>           |
| At 30 JUNE 2011        | <u>-</u>                            | <u>-</u>                          | <u>-</u>           |

**THE NEUROLOGICAL ALLIANCE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 30 JUNE 2012**

**8. DEBTORS**

|                | 2012       | 2011          |
|----------------|------------|---------------|
|                | £          | £             |
| Prepayments    | 903        | 1,337         |
| Accrued income | -          | 12,500        |
|                | <u>903</u> | <u>13,837</u> |

**9. CREDITORS: Amounts falling due within one year**

|                              | 2012          | 2011          |
|------------------------------|---------------|---------------|
|                              | £             | £             |
| Trade creditors              | 387           | -             |
| Other creditors and accruals | 13,421        | 4,877         |
| Deferred income              | 30,425        | 39,973        |
|                              | <u>44,233</u> | <u>44,850</u> |

**10. RESTRICTED INCOME FUNDS**

|                                | Balance at<br>1 July 2011 | Incoming<br>resources | Outgoing<br>resources | Transfer to<br>Unrestricted<br>Funds | Balance at<br>30 June 2012 |
|--------------------------------|---------------------------|-----------------------|-----------------------|--------------------------------------|----------------------------|
|                                | £                         | £                     | £                     | £                                    | £                          |
| Dept of Health:<br>Manifesto   | 42,923                    | 84,875                | (50,731)              |                                      | 77,067                     |
| Dept of Health:<br>Partnership | 23,008                    | 11,250                | (13,319)              | (20,939)                             | -                          |
| Dept. of Health: Section<br>64 | 49,307                    | 37,500                | (48,175)              |                                      | 38,632                     |
| Restricted Funds               | <u>115,238</u>            | <u>133,625</u>        | <u>(112,225)</u>      | <u>(20,939)</u>                      | <u>115,699</u>             |

The restricted income funds are fully explained in note 6.4 of the Trustees Report.

**11. UNRESTRICTED INCOME FUNDS**

|               | Balance at<br>1 July 2011 | Incoming<br>resources | Outgoing<br>resources | Transfer<br>from<br>Restricted<br>Funds | Balance at<br>30 June 2012 |
|---------------|---------------------------|-----------------------|-----------------------|---|----------------------------|
|               | £                         | £                     | £                     | £                                       | £                          |
| General Funds | 50,883                    | 58,762                | (81,220)              | 20,939                                  | 49,364                     |

**THE NEUROLOGICAL ALLIANCE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 30 JUNE 2012**

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**12. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

|                           | Tangible<br>fixed assets<br>£ | Net current<br>assets<br>£ | Total<br>£     |
|---------------------------|-------------------------------|----------------------------|----------------|
| Restricted Income Funds   | -                             | 115,699                    | 115,699        |
| Unrestricted Income Funds | -                             | 49,364                     | 49,364         |
| <b>Total Funds</b>        | -                             | <b>165,063</b>             | <b>165,063</b> |